

**CITY OF PONTIAC, MICHIGAN  
GENERAL EMPLOYEES RETIREMENT SYSTEM  
BOARD OF TRUSTEES  
APRIL 2, 2013**

A special meeting of the Board of Trustees was held on Tuesday, April 2, 2013 at the City Council Conference Room, Second Floor, City Hall, 47450 Woodward Avenue, Pontiac, Michigan 48342. The meeting was called to order at 9:05 a.m.

**TRUSTEES PRESENT**

Shirley Barnett  
Koné Bowman (*arrived at 9:06 a.m.*)  
Jan Gaffney  
Bob Giddings  
Charlie Harrison, Chairman  
Walter Moore  
Patrice Waterman  
Kevin Williams

**OTHERS PRESENT**

Cynthia Billings, Sullivan, Ward, Asher & Patton  
Ellen Zimmermann, Retirement Administrator  
Jane Arndt, M-Administrative Assistant  
Larry Marshall, Retiree  
Steve Maher, Purchasing Agent

**TRUSTEES ABSENT**

Leon Jukowski (*absent*)  
John Naglick (*excused*)  
Sheryl Stubblefield (*excused*)

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**RETIREMENT OFFICE RELOCATION**

Chairman Harrison provided a brief review regarding the relocation of the Retirement Office. He asked if the Board had any questions. He also indicated that the trustees know what is going on.

Trustee Moore stated that this issue has already been before the Board for a vote.

Ms. Zimmermann confirmed that the resolution also includes the acquisition of office furniture.

Ms. Billings told the Board that when the lease is signed the Board will have to provide a check for the first month's rent and a security deposit totaling \$4,549.34.

Ms. Zimmermann stated that she would like to schedule the move as soon as the lease is signed.

**RESOLUTION 13-026** By Moore, Supported by Barnett  
Resolved, That the Board approves the Chairman's signature on the lease for the Retirement Office located at 2201 Auburn Road, Suite B, Auburn Hills, Michigan including the acquisition of necessary office furniture and equipment.

Yeas: 8 – Nays: 0

Chairman Harrison asked what date the lease will be effective.

Ms. Billings stated that the lease will be effective today, as soon as it is signed.

Trustee Giddings asked if the staff is ready to move.

Trustee Moore asked if the members will be notified.

Ms. Zimmermann indicated that she has drafted a notice to informing the members of the Retirement Office relocation.

Trustee Moore asked when the notice will go out.

Ms. Zimmermann stated that the notice will go out as soon as the new phone number is confirmed.

Trustee Moore requested that the notice indicate that the Retirement Office is being evicted from City Hall and it is relocating with regret, but it is a necessity. The trustees concurred.

Ms. Zimmermann stated that the staff will start moving boxes to the new location today.

Trustee Williams asked where the next meeting will be held.

Ms. Zimmermann told the Board that she will be ordering a conference room table and it should arrive in time for the next regular Board meeting at the new location.

Trustee Moore wanted the members should be told that it was a unanimous decision by the Board.

#### **SCHEDULING OF NEXT MEETING / ADJOURNMENT**

Regular Meeting: April 24, 2013 at 1:30 p.m. – Retirement Office, 2201 Auburn Road, Suite B, Auburn Hills, Michigan 48326

**RESOLUTION 13-026** By Moore, Supported by Gaffney  
Resolved, That the meeting be adjourned at 9:12 a.m.

Yeas: 8 – Nays: 0

I certify that the foregoing are the true and correct minutes of the special meeting of the General Employees Retirement System held on April 2, 2013

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Secretary, John Naglick  
*As recorded by Jane Arndt*